

ANNEXURE-"A"

RECRUITMENT AND PROMOTION RULES FOR THE POST OF MAINTENANCE SUPERVISOR, CLASS-III (NON-GAZETTED) IN THE WEIGHTS AND MEASURES WING OF THE FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS DEPARTMENT HIMACHAL PRADESH

1. Name of the post Maintenance Supervisor
2. Number of post(s) 1 (One)
3. Classification Class-III (Non-Gazetted)
4. Scale of pay Rs. 5910-20200+ 2800 Grade Pay
5. Whether Selection post or Non-Selection post. Not applicable
6. Age for direct recruitment Between 18 and 45 years :

Provided that the upper age limit for direct recruits will not be applicable to the candidate already in service of the Government including those who have been appointed on *ad hoc* or on contract basis :

Provided further that if a candidate appointed on *ad hoc* basis or on contract basis had become overage on the date when he/she was appointed as such he/she shall not be eligible for any relaxation in the prescribed age limit by virtue of his such *ad hoc* or contract appointment :

Provided further that upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government :

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government servants before absorption in Public Sector/Corporations/Autonomous Bodies at the time of initial constitutions of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector/Corporations/Autonomous Bodies who were/are subsequently appointed by such Corporations/Autonomous Bodies and who are/were finally absorbed in the service of such Corporations/Autonomous Bodies after initial constitution of the Public Sector Corporations/Autonomous Bodies.

प्रसाधारण राजपत्र, हिमाचल प्रदेश, 7 जून, 2007/17 ज्येष्ठ, 1929

(1) Age limit for direct recruitment will be reckoned on the first day of the year in which the post(s) is/are advertised for inviting applications or notified to the Employment Exchanges or as the case may be.

(2) Age and experience in the case of direct recruitment relaxable at the discretion of the Recruiting Authority in case the candidate is otherwise well qualified.

7. Minimum educational and other qualifications required for direct recruits.

- (a) *Essential Qualifications:* -
 (i) Should have passed Matriculation Examination or its equivalent with Physics & Chemistry as elective subjects from a recognized Board; and
 (ii) Must possess three years experience as technician from a reputed firm who is dealing in the manufacturing or repairing of Standard balance.

OR

A Diploma in Engineering from a recognised University or Board.

(b) *Desirable Qualifications:*

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of the promotee(s).

Age : Not applicable

Educational Qualifications : Not applicable

9. Period of probation, if any

Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.

10. Method of recruitment—whether by direct recruitment or by promotion, deputation, transfer and the percentage of post(s) to be filled in by various methods.

100% by direct recruitment or on contract basis

11. In case of recruitment by promotion, deputation, transfer, grades from which promotion/deputation/transfer is to be made

Not applicable

12. If a Departmental Promotion Committee exists, what is its composition?

Not applicable

(III) APPOINTING/DISCIPLINARY AUTHORITY:

The Director, Food, Civil Supplies & Consumer Affairs, Himachal Pradesh will be Appointing and Disciplinary Authority.

(IV) SELECTION PROCESS:

Selection for appointment to the post in the case of contract appointment will be made on the viva-voce test or if consider necessary or expedient by a written test or practical test, the standard/syllabus etc. of which will be determined by the concerned recruiting agency i. e. H. P. Subordinate Services Selection Board, Hamirpur.

(V) COMMITTEE FOR SELECTION OF CONTRACTUAL APPOINTMENT :

As may be constituted by the concerned recruiting agency i. e. H. P. Subordinate Services Selection Board Hamirpur.

(VI) AGREEMENT:

After selection of a candidate he/she has to sign an agreement as per Annexure-B, appended to these rules.

(VII) TERMS AND CONDITIONS :

- (a) The contract appointee will be paid fixed contractual amount @ Rs. 6600/- per month (which shall be equal to initial of the pay scale + Dearness pay). The contract appointee will be entitled for increase in contractual amount @ Rs. 150/- per annum for second and third years respectively and no other allied benefits such as seniority selection scale etc. shall be given.
- (b) The service of the contract appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found good.
- (c) Contract appointment shall not confer any right to the incumbent for the regularization in service at any stage
- (d) Contractual appointee will be entitled to one day casual leave after putting one

13. Circumstances under which the Himachal Pradesh Public Service Commission is to be consulted in making recruitment.

As required under the Law

14. Essential requirements for a direct recruitment.

A candidate for appointment to any service or post must be a citizen of India.

15. Selection for appointment to the post by direct recruitment.

Selection for appointment to the post in the case of direct recruitment shall be made on the basis of viva voce test, if the recruiting authority so consider necessary or expedient by a written test or practical test, the standard/syllabus etc. of which will be determined by the Commission/ other recruiting authority, as the case may be.

15-A. Selection for appointment to the post by contract appointment.

(I) CONCEPT :

(a) Under this policy, the Maintenance Supervisor, Class-III in the Department will be engaged on contract basis initially for one year, which may be extendable for year to year basis.

(b) The Director, Food, Civil Supplies & Consumer Affairs, H.P. after obtaining the approval of the Government to fill up the vacant post on contract basis will place the requisition with the concerned recruiting agency i. e. H. P. Subordinate Services Selection Board, Hamirpur.

(c) The selection will be made in accordance with the eligibility conditions prescribed in these Rules.

(d) Contractual Maintenance Supervisor so selected under these rules will not have any right to claim regularization or permanent absorption in Government job.

(II) CONTRACTUAL EMOLUMENTS :

The Maintenance Supervisor, Class-III appointed on contract basis will be paid consolidated fixed contractual amount @ Rs. 6600/- per month (which shall be equal to initial of the pay scale + dearness pay). An amount of Rs. 150/- as per annual increase in contractual emoluments for second and third years respectively, will be allowed if contract is extended beyond one year.

month service. This leave can be accumulated upto one year. No leave of any other kind will be admissible to the contract appointee. He/she will not be entitled for Medical Re-imbursment and LTC etc. Only maternity leave will be given as per Maternity Benefit Act. 1961.

(e) Unauthorized absence from duties without the approval of the controlling officer shall automatically lead to the termination of the contract. Contract appointee will not be entitled to any contractual amount for the period of absence from duty.

(f) Transfer of contract appointee will not be permitted from one place to another in any case.

(g) Selected candidate will have to submit a certificate of his/her fitness from a Government/Registered Medical Practitioner. Women candidates, pregnant beyond 12 weeks will stand temporarily unfit till the confinement is over. The women candidate will be re-examined for fitness from an authorized Medical Officer/Practitioner.

(h) Contract appointee shall be entitled to TA/DA, if required to go on tour in connection with his/her official duties at the same rate as are applicable to regular officials.

(VIII) RIGHT TO CLAIM REGULAR APPOINTMENT :

The candidate engaged on contract basis under these rules shall have no right to claim regularization/permanent absorption as Maintenance Supervisor in the department at any stage.

The appointment to the service shall be subject to order regarding reservation in the service for Scheduled Castes/Scheduled Tribes/Other Backward Classes and other categories of persons issued by the Himachal Pradesh Government from time to time.

Not applicable

Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission relax any of the provision(s) of these rules with respect to any class or category of

16. Reservation

17. Departmental Examination

18. Power to relax